

COUNTY OF YORK

MEMORANDUM

DATE: March 25, 2002 (BOS Mtg. 4/16/02)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Child Development Resources, Inc., Lease Agreement

Background

York County has a long-standing commitment to services for children and families. As part of this commitment, the County operates various early childhood developmental programs. These programs provide an early childhood educational experience, promote school readiness, and aid in developing an appreciation for life-long learning. The programs involve the whole family, encouraging positive parental involvement in education. These activities also play a significant role in supporting the efforts of our low and moderate income citizens to become socio-economically self-sufficient through employment or training.

Children's Services, a division of the Community Services Department, operates certain programs such as Head Start and provides contract administration of others. Since September, 1990, Child Development Resources, Inc., (CDR) a locally based, non-profit organization, has operated the "First Steps" program under a support agreement with the County. This support includes the lease of approximately twenty-five hundred (2,500) square feet of classroom and office space in the Griffin-Yeates Center for the sum of one dollar (\$1.00) for the term of the lease.

The current agreement will expire June 30, 2002. As the Board knows, the program is progressing in a satisfactory fashion. Further, there is at present a waiting list of 21 eligible children. It is the staff recommendation that this agreement be renewed effective July 1, 2002.

Section 15.2-1800 of the Code of Virginia requires that the governing body hold a public hearing prior to the execution of a lease agreement for County-owned facilities. In accordance with statutory requirements, a public hearing will be properly advertised and scheduled for April 16, 2002. Support for this program is reviewed annually. The attached proposed lease agreement is structured to cover an initial period of July 1, 2002, to June 30, 2003, and to allow up to four (4) one-year renewals thereafter.

Recommendation

I recommend adoption of proposed Resolution R02-65 to authorize a lease agreement with Child Development Resources, Inc., providing space at the Griffin-Yeates Center for an early childhood education and development program.

Smith/4111:bhw

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Attachments:

- ?? Proposed CDR/First Steps Lease Agreement
- ?? Exhibit A
- ?? Exhibit B
- ?? Proposed Resolution R02-65